



Certified Professional Guardianship and Conservatorship Board

Monday, March 11, 2024

Zoom Meeting

7:30 a.m. – 9:00 a.m.

MEETING MINUTES

Members Present

Judge Robert Lewis, Chair
Judge Grant Blinn
Commissioner Soloman Kim
Ms. Kristina Hammond
Ms. Camille Minogue
Mr. William Reeves
Dr. K. Penney Sanders
Ms. Susie Starrfield
Mr. Dan Smerken

Staff Present

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Members Absent

Ms. Lynda Clark
Judge Cadine Ferguson-Brown
Ms. Melanie Maxwell
Dr. Anita Souza

Guests – See last page

1. Meeting Called to Order

Judge Robert Lewis called the March 11, 2024 Certified Professional Guardianship and Conservatorship Board meeting to order at 7:30 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present.

Motion: It was moved and seconded to approve the February 12, 2024 minutes as written. The motion passed.

3. Executive Session (Closed to Public)

4. Reconvene (Open to Public)

5. Chair's Report

Judge Lewis reported the Board's standing committees are meeting regularly. The next Board meeting in April will take place in-person with Zoom hybrid. Board members are encouraged to let him know if there are topics they'd like to bring up for discussion at this longer meeting.

6. Grievance Report

Staff presented the February Grievance Report. The Board received four new grievances in February. There are 27 unresolved grievances. Currently, there are 251 active CPGCs.

7. Vote on Executive Session Discussion

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

- Motion: It was moved and seconded to deny Danielle Brooks' application for certification for lack of requisite years' working in a discipline pertinent to the provision of guardianship and conservatorship services. The motion passed.
- Motion: It was moved and seconded to conditionally approve Michelle Holt's application for certification, conditioned on the successful completion of the UW program, with transferable skills in healthcare and social services. The motion passed.
- Motion: It was moved and seconded to approve William Moehrle's application for certification with transferable skills in financial. The motion passed.
- Motion: It was moved and seconded to deny a request to waive the UW program requirement. The Board does not have authority to waive the education requirement. The motion passed.

On behalf of the Standards of Practice Committee, Judge Blinn presented the following grievances for Board action.

- Motion: It was moved and seconded to forward grievance 2024-009 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-010 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-011 as an incomplete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-012 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-013 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-014 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-015 to Superior Court as a complete grievance. The motion passed.
- Motion: A motion was made to table grievances 2023-12, 2023-013, and 2023-036 back to the SOPC for additional review following court review. There was no second to the motion. The motion failed.
- Motion: It was moved and seconded to dismiss grievances 2023-012, 2023-013, and 2023-036 following court review. Ms. Minogue opposed. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-062 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-063 following court review. Ms. Minogue abstained. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-064 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-025 following investigation. The motion passed.

8. Wrap Up/Adjourn

With no other business to discuss, Judge Lewis adjourned the March 11, 2024 CPGC Board meeting at 8.35 a.m. The next Board meeting will take place at the SeaTac Office Center and via Zoom on April 8, 2024 beginning at 9:00 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion:	It was moved and seconded to approve the February 12, 2024 minutes.	Passed
Motion:	It was moved and seconded to deny Danielle Brooks' application for certification for lack of requisite years' working in a discipline pertinent to the provision of guardianship and conservatorship services.	Passed
Motion:	It was moved and seconded to conditionally approve Michelle Holt's application for certification.	Passed
Motion:	It was moved and seconded to approve William Moehrle's application for certification.	Passed
Motion:	It was moved and seconded to deny a request to waive the UW program requirement.	Passed
Motion:	It was moved and seconded to forward grievance 2024-009 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2024-010 to Superior Court.	Passed
Motion:	It was moved and seconded to dismiss grievance 2024-011 as incomplete.	Passed
Motion:	It was moved and seconded to forward grievance 2024-012 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2024-013 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2024-014 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2024-015 to Superior Court.	Passed
Motion	It was moved to table grievances 2023-012, 2023-013, and 2023-036 back to SOPC for additional review following court review. There was no second.	Failed
Motion:	It was moved and seconded to dismiss grievances 2023-012, 2023-013, and 2023-036 following court review. Ms. Minogue opposed.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-062 following court review.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-063 following court review. Ms. Minogue abstained.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-064 following court review.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-025 following investigation.	Passed

Guests:

Samantha Hellwig, AAG
 Katlyn Balsam
 Deborah Jameson

Puget Sound Guardians, Karen Newland
 Brenda Morales